



## MINEHEAD TOWN COUNCIL

### Agenda

Members of the public are invited to attend the Finance and General Purposes Committee Meeting of Minehead Town Council to be held on  
Tuesday 12<sup>th</sup> November 2024 at 7.30 pm at  
the Town Council Offices, 3 Summerland Road, Minehead, TA24 5BP

There will be a 15-minute open forum at the beginning of the Meeting for residents of Minehead to speak on any matter related to the agenda.

1. To elect a chair for the November Finance and General Purposes Committee Meeting.
2. To receive apologies for absence.
3. To receive disclosures of unregistered or other interests from councillors on matters to be considered at the Meeting.
4. To Approve and Sign Minutes of the [Finance and General Purposes Committee meeting on Tuesday 8<sup>th</sup> October 2024.](#)
5. Accounts
  - i. To recommend the following payments over £1,500:
    - Payment of **£2,120.40 inc. VAT** to Bristol City Council for the supply of annual floral bedding plants for Blenheim Gardens *(See Councillor Attachment)*
    - Payment of **£1,500 inc. VAT** to Bristol City Council for the supply of annual floral bedding plants for Minehead & Alcombe. *(See Councillor Attachment)*
  - ii. To approve payments made for October. *(See Attachment)*
  - iii. To receive budget income & expenditure reports for October. *(See Attachment)*
  - iv. To receive Income received for October. *(See Attachment)*
  - v. To receive bank reconciliations for October. *(See Attachment)*
6. Budget
  - i. To receive Minehead Town Council financial budget reports for the second quarter of the 2024/25 financial year. *(See Attachment)*
  - ii. To receive the latest draft budget for 2025/26. *(See Councillor Attachment)*

7. To approve quotation for tree safety works at Cross Farm Park. *(See Councillor Attachment)*
8. To receive an update on Christmas lights switch on event and to consider any matters arising.
9. To approve quotation for a new strimmer for the Amenities Team. *(See Councillor Attachment)*
10. To receive an update on the revised business rates from Somerset Council for Minehead Town Council depots.
11. To note the Local Government Services Pay Agreement 2024. *(See Councillor Attachment)*

A handwritten signature in black ink, appearing to be 'Ben Parker', written over a horizontal line.

Ben Parker  
Town Clerk  
7<sup>th</sup> November 2024